



Arizona Chapter of the American Academy of Pediatrics (AzAAP)

## Best Pediatric Practices (BP<sup>2</sup>) ListServ Fact Sheet

The Best Pediatric Practices ListServ, an AzAAP members only service, is a resource for networking with your colleagues about the successes, challenges, and helpful hints in running a pediatric practice. This email service is used to help develop practice management and administrative advice to help best support our member pediatric professionals.

### HOW DO I REGISTER FOR THE LISTSERV?

1. Go to [http://listserv.azaap.org/mailman/listinfo/bp2\\_listserv.azaap.org](http://listserv.azaap.org/mailman/listinfo/bp2_listserv.azaap.org).
2. Subscribe to BP2 by entering your name, email address and password.
3. You will be sent an email confirmation with instructions on completing your registration process; the email will ask you to confirm your subscription.
4. Once you have confirmed your subscription, the listserv service will notify a moderator who will approve your subscription as long as your membership is up-to-date.
5. You will be notified by email when AzAAP has added you to the private listserv group. Then, you'll be all set to send and receive emails!

### WHEN SHOULD YOU USE THE LISTSERV?

- If you have questions or helpful hints about coding, human resources, electronic health records, appropriate payment from MCOs or any other business-related issues
- When you would like to post a question to the group
- When your email will likely generate discussion
- When you have a document or article that you would like to share

Examples of questions might include:

*What are some pointers or advice on switching to EMR to pediatricians contemplating this endeavor? What is your office policy on when drug reps can come into your office? Do you limit the number of triage calls parents can make in a year?*



***Network with your peers and learn helpful hints to run your pediatric practice more effectively!***

Questions? E: [stacy@azaap.org](mailto:stacy@azaap.org) or P: 602-532-0137 ext. 416